



HARROGATE GRAMMAR SCHOOL PTA

a Partnership for Success

HARROGATE GRAMMAR SCHOOL PARENT TEACHER ASSOCIATION AGM

Registered Charity no: 508520

Tuesday 22 October 2024 at 6.30 pm in S03 Sixth Form

25 September 2024

Dear Parents/Carers and Harrogate Grammar School Staff

I hereby give notice of the AGM of the Harrogate Grammar School PTA, to be held on Tuesday 22 October 2024. The evening will commence at 6.30 pm with the PTA Annual General Meeting, followed by an Ordinary PTA meeting. We anticipate that the AGM should last approximately 20 minutes.

The PTA plays a vital part in the school community and all parents/carers and staff as members of the PTA are invited to support the AGM. This is your chance to see how the funds you have helped to raise have been used for the benefit of the pupils at our school.

The AGM is also an opportunity for you to elect the PTA Committee to represent the Association throughout the forthcoming academic year. Nominations should be sent before the AGM, for existing committee members willing to stand for re-election and for anyone wishing to stand as a Committee Member for the first time.

As our PTA is a registered charity, all Committee Members automatically become Trustees of the Charity. Before submitting your nomination form, please read the Charity Commission publication 'The Essential Trustee – What you need to know'. A copy of the booklet can be found on www.charitycommission.gov.uk/publications/cc3.asp

Please return the nomination slip attached as soon as possible, or by Friday 18 October at the latest, to the PTA Box in Reception.

Alternatively, you can fill out an online form at <https://forms.office.com/e/RfQC6skkCW>.

We look forward to seeing you.

Yours sincerely

Brian O'Grady
PTA Secretary



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If you would like to propose a Committee member, please complete the section below.

Nomination for committee members of the PTA

Nominee:

For the position of Chair / Vice Chair / Treasurer / Secretary (delete as necessary)

Proposer:

[Please sign and print name]

Secunder:

[Please sign and print name]

Agreement of Nominee:

I _____ agree to my nomination for the position of _____

Signed

Date

Please return to the PTA Box in Reception by Friday 18 October 2024