



The Sixth Form

at Harrogate Grammar School

Excellence For All

Monday 16 October 2023

Dear Parents/Carers

YEAR 13 PARENT CONSULTATION EVENING

I would like to invite you to a 'virtual' Year 13 Parent Consultation Evening with subject staff on **Tuesday 7 November between 4.00pm to 7.30pm.**

The below subjects will hold a second parents consultation evening on **Tuesday 14 November** between **4.30pm-8.00pm** to accommodate appointments due to the high number of students taking these courses. If appointments are made for Tuesday 7 November, there is no need to make a second appointment for Tuesday 14 November.

- **Sociology**
- **Psychology**

Our online booking system allows you to choose your appointment times with teachers. **The online booking system will be live from 6.00pm on Tuesday 24 October to 6.00pm on Tuesday 31 October.**

Please note only one appointment should be made per subject.

This Year 13 Parents' Consultation Evening's will take place as a virtual event. Appointments will be **6-minute** slots with the teacher. The added 1 minute is a buffer for the call to end and for the teacher to prepare for the next call. Due to timer restrictions the system is set up to end the call after 6 minutes. This is something the teacher has no control over.

Please visit <https://harrogategrammar.schoolcloud.co.uk/> to book your appointments. A short guide on how to add appointments can be found [here](#)

Please log in with the information requested:

Your first name, surname and email address (**as indicated on the school's system**)

Your child's first name, surname and date of birth.

Please be aware that this is a first-come, first served system and appointments are limited per teacher. If you are unable to meet with a teacher and wish to obtain feedback, please send an email to HGSsixthform@hgs.rklt.co.uk and the appropriate teacher will respond either by email or telephone.

The following members of the Sixth Form Team will also be available for virtual meetings:

- Dr Gregson – Student Advisor (UCAS queries)
- Mrs Jackson – Assistant Director of Sixth Form (Pastoral queries)

If you require an appointment with either Dr Gregson or Mrs Jackson please email Mrs Harriss and specify your preferred time via: harrissr@hgs.rklt.co.uk who will make the appointment for you.

Harrogate Grammar School, Arthurs Avenue, Harrogate, North Yorkshire HG2 0DZ

Tel: 01423 531127 | Email: mail@hgs.rklt.co.uk | www.harrogategrammar.co.uk

Headteacher: Mr N Renton | Associate Headteacher: Mrs K Moat | Director Of Sixth Form: Mr B Twitchin

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Our Privacy Notice can be found on: www.rklt.co.uk/governance/statutory-documentation



Accessing the video appointments on the evening

On the evening, please log in to the [Parent Evening System](#) in plenty of time for your first appointment. Please log in using your child's school iPad and ensure this is fully charged. A guidance video detailing step by step instructions how to access the video calls will be emailed to you ahead of the evening. Once you have logged on you will be able to remain logged on and on the same meeting screen between appointments. This should help to avoid any technical issues in between appointments.

Your son/daughter is invited to join you for any video calls on the evening. We feel this enables students to fully appreciate how they are progressing and what they can do to achieve their full potential in this important year.

If you have any questions or difficulties, or you wish to change an appointment, please contact Sixth Form Reception on 01423 535235.

We look forward to seeing you online.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Ben Twitchin', with a stylized flourish at the end.

Ben Twitchin
Director of Sixth Form