

**Harrogate Grammar School
PTA Meeting Minutes held on 20th September 2022**

Present: Kirsty Leedham (Chair), Jenny Clawson (Secretary), , Tara Stagman (Treasurer), Kirstie Moat, Helen McCartney, Tracey D'Alessandro-Rixon, Angela Wilson, Brian O'Grady, Jo Alfield

Apologies: Kathryn Scott (Vice Chair), Helen Coleman, Nikki Jenkin, Kate Morris, Sue Murray, Allieli McLean, Tim Milburn (Deputy Head), Jeanette Parker

No		Action
1	Apologies for absence received as above	
2	<p>Minutes of the meeting held on 21st June 2022 were agreed.</p> <p>POINTS FROM PREVIOUS MEETING</p> <ol style="list-style-type: none"> 1. Thank you from Kirstie Moat and the school team for the PTA's contribution for the music equipment 2. Discussed the National PTA award for the school garden project. Awaiting trophy! 	
3.	<p><u>Update from Music & PE - Presentation by music department</u></p> <p>The PTA were presented with a request for Challenge Funds from the music department for equipment to resource five new practice rooms which will be ready for use by September. Equipment has now been purchased and rooms complete.</p> <p>No current bids.</p>	
4.	<p><u>Review of Activities</u></p> <ul style="list-style-type: none"> ● Second hand uniform sale in July - Amazing sale which made a staggering £2300. It was welcomed by the parents. Discussions are ongoing regarding a 'shop' where parents can purchase uniform all year round. ● Garden Party in June - Lovely afternoon celebrating the opening of the McHugh building and garden. This event unveiled three new classrooms, an Atrium and garden built during the pandemic. The school thanked the PTA for the donation of £11,000 towards the garden. ● New year 7 parent's evening in September - it was great to welcome the new year 7 parents. The PTA served refreshments whilst everyone enjoyed meeting their children's form tutor and taking part in a quiz. 	
5	<p><u>Treasurer's Report</u></p> <p>Last year, in addition to the £11,000 crowdfunding for the student garden, we raised almost £15,000 from various activities including a Christmas raffle, a quiz in March, a Burns Night event in April, and some very successful</p>	

	<p>second-hand school uniform sales including the July event mentioned.</p> <p>We allocated all of these funds, supporting the school with cheques amounting to almost £16,000 in the year for the following:</p> <ul style="list-style-type: none"> £687 – Reading Books for Y6 Transition Summer School (2021) £600 – Votes for schools (50% of subscription cost) £1,500 – Additional Student Garden Donation from PTA funds £4,409 – PE Dept New Gym Equipment £1,807 – Year 7 Reading Books (2022) £1,915 – PE Dept HGS Branded Rugby Post Protectors £5,076 – Music Instruments for New Music Rooms <p>Our bank balance is currently £14,570.58 as of today's date and includes income so far this term of £640 relating to Burns Night matched funding, £250 for the Parentkind PTA award and £95 from one off school uniform sales.</p> <p>Ahead of this meeting, the committee approved a request from school to fund HGS branded refillable water bottles to be given to all new Year 7 students to encourage the use of the hydration hub and the new fruit drinks machines recently installed in the canteen, and encourage a move away from single use plastic bottles. (BID 145 - £970 ex VAT). ACTION Tara to check with HGS Finance Team whether they are able to reclaim the VAT on the water bottles purchase.</p> <p>The remainder of the bank balance is already allocated as listed below so any new items we wish to fund this year will require fundraising in the year.</p> <p>PTA funds committed:</p> <ul style="list-style-type: none"> • £750 annual bids for Birds of Prey visit for STEM week, maths challenge, chess club • £500 Susie Rymer music fund • £5,000 challenge fund – giving subject departments the opportunity to bid for helpful resources not available via school budgets • £2,000 funds ringfenced for PE department from Burns Night fundraising • £5,000 reserves <p>Kirstie Moat thanked the PTA for their fundraising and support for the school. She mentioned that school budgets are significantly tighter this year and the PTA fundraising we do provides a real opportunity to enhance different areas of the lives of the students at school that would otherwise not be possible.</p>	Tara S
6.	No new bids for consideration	
7.	<p><u>Upcoming Events</u></p> <p>Friday 14th October - PTA Quiz - tickets to go on sale shortly - £15 per ticket. Starts at 7.30pm</p> <p>Thursday 20th October - Used uniform sale - 2-4pm</p> <p>Friday 2nd December - Christmas Wine & Beer Tasting evening - details to follow in bulletin</p>	
8.	<u>Any Other Business</u>	

9	<u>Date of Next Meeting:</u> AGM: 1 st November 2022 6.30pm followed by PTA meeting	
10	Meeting closed at 7.45pm	